PrightBytes®

Protected User Access

When a user with protected access creates a new intervention record: concern, plan request, or intervention plan; the record is marked as protected **by default**, thus requiring the user to change it to unprotected if they are entering a record that does not require confidentiality.

Example: Creating a Concern

You may access the Concern section by

- 1) logging into Clarity
- 2) Hovering over the **Outcomes** tab and selecting **Intervention**
- 3) These buttons will show up, where you then click on +Add Concern

All	Concerns	Plan Requests	Interventions
		No	Activity in 2019-2020 Academic Year.
		After ad	ding a new concern or request, you'll be able to view each activity type here
		+ Add	Concern - Add Plan Request + Add Intervention Plan

- 4) **Type** the students name in and then you will **choose** which category the concern falls under
- 5) Log the duration of the concern
- 6) **Select** the Tier 1 differentiation strategy that you attempted before creating the concern
- 7) Log any communication or contact that you had with a parent or guardian.
- 8) **Type** in what success looks like for this situation in the What Does Success Look Like section

	Basic Information		8 Contact	with Pare	ent / Gu	Jardian	
	SCHOOL		DATE			METHOD	
	A Maceo Walker Middle School		MM/DE)/YYYY		Select contact me	-
	ACADEMIC YEAR						
	× 2019-2020		CONTACT	NOTES			
5	STUDENT NAME		Provide guardie studu r	e any additi an contact l esources)	onal det here. (e.c	tails related to this pare g. Parent requested mor	nt / e
	Type to search across students			,			
5							
	The category closest matching this Concern is						
6	PERCEIVED DURATION OF CONCERN		+ Add Ad	ditional Cont	act		
	The duration appears to be						
7	TIER 1 DIFFERENTIATION STRATEGIES ATTEMPTED						
	I have already attempted one or more of the following strategies						
	OTHER ATTEMPTED STRATEGIES Optional						
	I have attempted other strategies, apart from those listed abov						
9	WHAT DOES SUCCESS LOOK LIKE?						
	Provide details of why the concern or request is needed and the outcomes to be achieved.						
		'					

10) **Scroll** to the bottom and click submit. The concern is then logged into the system and can be updated at any time in the future with more information.

For those that have access, you will have the "Protected" check box underneath the Academic Year input section as displayed in the visual below.

New Concern
Basic Information
SCHOOL Amukta Elementary
ACADEMIC YEAR
Protected
STUDENT NAME
Type to search across students

Users who do NOT have protected access will not see protected intervention records in the School Activity Log, Student Profile Activity Log, or downloaded reports (including the data exports).

Scroll down and click the Submit button



otected Acc	cess:					
ctivity Log						
All Con	cerns Plan Reque	ests Interventions				
Q Search by s	student	Total Interventio	ns: 3	⊥ Downloa	d CSV + Add	I intervention Plan
STUDENT NAME	LAST UPDATED	CATEGORY	SERVICE	STATUS	SESSION COUNT	LAST SESSION
Sari Schmidt	Jul 30, 2020 NonProtected Tester	Academics 2019/2020 Schoo	Read 180	Actively Receiving Services	0	N/A
Sari Schmidt	Jul 30, 2020 Protected Tester	Attendance 2019/2020 Schoo	Attendance Intervention Specialist	Actively Receiving Services	0	N/A
Penny Hane	Jul 23, 2020 Maren Botz-Zapp	Academics 2019/2020 Schoo	After School Support	 Services Have Not Started Yet 	1	Jul 23, 2020 💙
DEMIC YEAR: 20	020-2021 ▼					↓ Notes
Total: 4					بل Download 🔻	+ Activity
CATEGORY		PHASE		LAST UPDATED		
Academics 019/2020 School Y	'ear	★ Inter In Pro	r vention Plan gress	Jul 30, 2020		>
ttendance 019/2020 School Y	'ear	★ Inter In Pro	r vention Plan ogress	Jul 30, 2020		>
Attendance 019/2020 School Y	'ear	! Plan Appro	Request	Jul 30, 2020		>
Attendance			cern	Jul 30, 2020		>

Non Protected Access:

All Concerns Plan Requests Interventions a. Search by student Total Interventions: 2								
Q Search by student Total Interventions: 2 L Download CSV + Add Intervention Plan STUDENT NAME LAST UPDATED CATEGORY SERVICE STATUS SESSION COUNT LAST SESSION Sari Schmidt Jul 30, 2020 NonProtected Teste Academics 2019/2020 Schoo Read 180 Actively Receiving Services 0 N/A 1 Jul 23, 2020 Penny Hane Jul 23, 2020 Maren Batz-Zapp Academics 2019/2020 Schoo After School Support Services Have Not Started Yet 1 Jul 23, 2020 Scri Schmidt ID: bb6a76ca-6b88-48d5-8 Services Have Not Started Yet 1 Jul 23, 2020 Academics Services Have Not Started Yet 1 Jul 23, 2020 Academics Academics Academics Academics CATECORY M	All Conc	erns Plan Request	Interventions					
ACATEGORY SERVICE STATUS SESSION COUNT LAST SESSION Sari Schmidt Jul 30, 2020 Academics Read 180 Actively Receiving 0 N/A Denny Hane Jul 23, 2020 Academics After School Services Have Not 1 Jul 23, 2020 Maren Botz-Zapp Academics Other Started Yet 1 Jul 23, 2020 Maren Botz-Zapp Academics Support Services Have Not 1 Jul 23, 2020 Maren Botz-Zapp Academics Support Services Have Not 1 Jul 23, 2020 Maren Botz-Zapp Academics Support Services Have Not 1 Jul 23, 2020 Maren Botz-Zapp Academics Support Services Have Not 1 Jul 23, 2020 Maren Botz-Zapp Academics Support Services Have Not 1 Jul 23, 2020 Intervention Intervention Intervention Intervention Intervention Academics 2020-2021 ▼ PHASE LAST UPDATED CATEGORY PHASE LAST UPDATED Academics 2019/2020 School Year Jul 30, 2020	Q Search by str	udent	Total Intervention	ns: 2	나 Down	load CSV + Aa	id Intervention Pla	n
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Sari Schmidt ID: bb6a76ca-6b88-48d5-8 Intervention Academic YEAR: 2020-2021 ▼ Academic YEAR: 2020-2021 ▼ Total: 1	Penny Hane	Jul 23, 2020 Maren Botz-Zapp	Academics 2019/2020 Schoo	After School Support	Services Have Not Started Yet	1	Jul 23, 2020	
ACADEMIC YEAR: 2020-2021 Activity Log Total: 1 CATEGORY Academics 2019/2020 School Year Academics 2019/2020 School Year Academics Ac	Sari Sc	hmidt ID: bb6a	76ca-6b88-48d5	-8			-	
Activity Log Total: 1 Download V CATEGORY PHASE LAST UPDATED Academics 2019/2020 School Year							_	
CATEGORYPHASELAST UPDATEDAcademics 2019/2020 School YearIntervention Plan In ProgressJul 30, 2020		2020-2021 🔻					↓ Notes	
Academics 2019/2020 School Year Jul 30, 2020	Intervention	2020-2021 🔻				ti Download ▼	↓ Notes	
	Intervention Academic year: Activity Log Total: 1 CATEGORY	2020-2021 ▼		PHASE		➡ Download ▼	↓ Notes	

NOTE: Protected records are only flagged within the report. There is no indication that the record is protected in the Activity Log list.

Plan Information Edit						
	SCHOOL Amukta Elementary	ACADEMIC YEAR 2020-2021				
8	PARTICIPATING STUDENTS 1 Total Sari Schmidt 7199	STATUS In Progress 				
!	Protected					

** All data found within this walkthrough was created with sample data

Bright**Bytes**®